



HAYATABAD
INSTITUTE OF MEDICAL SCIENCES

STUDENT'S CONDUCT AND DISCIPLINE REGULATIONS

- These rules shall apply to all students of Hayatabad Institute of Medical Sciences (HIMS), Peshawar.

Students Code of Conduct:

Every student will be expected to observe the following code of conduct:

- Faithfulness in his religious duties and respect for the convictions of others in matters of religion, conscience, customs and conventions.
- Loyalty to Pakistan and refraining from doing anything, which might lower its honor and prestige in any way.
- Truthfulness and honesty in dealing with people.
- Respect for elders, teachers, administrative and support staff.
- Politeness to all, especially women, children, old people and assistance to those with special needs.
- Cleanliness of dress, mind, speech and habits.
- Devotion to studies and sports.
- Observance of thrift and protection of public property

Responsibilities:

- Every member of teaching staff shall have the power to check any disorderly or improper conduct, or any breach of the Regulations by students in any part of the College
- In charge, Chairman or Director shall be responsible for maintenance of discipline in their respective units
- Each Coordinator shall be responsible for overall control and maintenance of order and discipline in the faculty.
- The Librarian shall be responsible for the maintenance of order in the library.
- The CR (Class Representator) shall be responsible for the maintenance of order among the students, on the campus and for checking behavior detrimental to the good name of the College. This setup should make every effort to detect and pre-empt undesirable activities on the College.
- Administrative Officer with the support of Principal shall be responsible for maintenance of law and order, and other security related issues, problems and conflicts on the College. They shall also deal with law enforcing agencies in general and Campus Security Guard in particular.



7. The entire setup of the College in general and that of the Administrative Officer and Principal in particular, shall work in close coordination by providing timely information, help and assistance to each other in case of any misshaping and emergency.
8. The Controller of Examination shall be responsible to make adequate arrangements to maintain peaceful environment during examinations. Any case of misconduct in the premises of examination center shall be pursued by the Controller of Examination through proper forum to its logical conclusion.

Prohibited Acts:

The following acts are prohibited for students:

1. Smoking in the classroom, laboratory, examination hall, workshop, library, auditorium or convocation hall and at all other places where academic activities are conducted.
2. The possession and consumption of alcoholic drinks or other intoxicating drugs within the Campus and hostels are prohibited. Even during instructions, sports, study tours, internship camps or entering such places or attending any such tour or camp is also strictly forbidden. The possession of any kind of weapons/deadly weapons within the College and hostels are prohibited. If anyone found with the possession of any kind of weapons/deadly weapons will be handed over to the local police station and will be charged under section (13 A.O). The said person will liable for departmental action.
3. Collecting money, receiving funds or pecuniary assistance for or on behalf of the College except with the written permission of the principal.
4. Staging, inciting or participating in, or abetting any walkout, strike, or other form of agitation including procession, demonstration and hooliganism against the College or its teachers or officers.
5. Inciting anyone to violence, disruption of the peaceful atmosphere of the College by making agitation speeches or gestures which may cause resentment and harassment and/or offending other individuals.
6. Printing, production and distribution of pamphlets, posters, cartoons of blasphemous nature.
7. Doing anything likely to promote rift and hatred among various groups/ classes of students.
8. Issuing statements in the press, making false accusations, and lowering the prestige of the College.
9. Unauthorized and misuse of College's movable and immovable property.
10. Harassment in any form either physical or mental on the basis of gender, religion, sect, caste and creed, region and ethnicity.



Penalties

Serial Number	Penalty	Competent Authority
1	<p>Uniform</p> <p>For Males:</p> <ol style="list-style-type: none">1. White Shirt2. Navy Blue Pant3. College Tie4. Black Belt5. Black Shoes6. College ID Card7. White Socks <p>For Females</p> <ol style="list-style-type: none">1. Navy Blue Shirt2. White Shalwar3. White Scarf4. Black Shoes5. White Overall Coat6. College ID Card7. White Socks <p>If any of these is missing a fine of Rs.50 will be taken.</p>	Discipline Committee Members
2.	<p>Late Arrival</p> <ul style="list-style-type: none">➤ College Premises will be closed after 8.30 AM.➤ If arrival is later than 8.30 then the student will be fined 100 rupees /day➤ If a student keeps on coming late his/her parents will be called.	Discipline Committee Members
3.	<p>Absenteeism</p> <ul style="list-style-type: none">➤ Sick Leaves are allowed with proper Medical Record and application.➤ If intentional absenteeism was made, then the student will be fined for 100 rupees / day.	Discipline Committee Members
4.	<p>Struck off Policy</p> <p>If the student was absent for 4 days consecutively without any proper history/application, then he/she will be struck off. In that case he/she will submit the full admission fee again.</p>	Principal/ Admin Officer